Fahad Bin Sultan University

# Professional Development Plan (PDP)–Academic Year (20..–20..)

## 1. Basic Information

|  |  |
| --- | --- |
| College/Unit: |  |
| Department (if any): |  |
| Prepared by: |  |
| Date: |  |

## 2. Main Objectives

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## 3. Planned Activities

|  |  |  |  |
| --- | --- | --- | --- |
| Activity | Timeline | Responsible Person | Resources Needed |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

## 4. Professional Development (Faculty/Staff)

|  |  |  |  |
| --- | --- | --- | --- |
| Area of Focus | Activity (Workshop/Training/etc.) | Target Group | Timeline |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

## 5. Key Performance Indicators (KPIs)

|  |  |
| --- | --- |
| Activity | Related KPIs (KPI-P, KPI-PG, KPI-I, SKPI-I) |
|  |  |
|  |  |
|  |  |

## 6. Notes / Challenges (if any)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Prepared by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approved by (Dean/Director): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_