



Instructions: This log sheet should be filled out at the end of each week by the trainee in English. Trainee should submit this log sheet to the supervisor/trainer at the end of each week for evaluation and signature. The supervisor/trainer should give the trainee suggestions to enhance their performance. After getting this log sheet graded and sealed, student should submit the original hard copies of the eight log sheets along with the student report (detailing all weeks activities) to the academic supervisor.

1. Student Personal Data

Student Name	Student ID	Major
		Civil Engineering

2. Training and Company Information

Course Code	Semester	Year	Company/Organization	Week Number (1-8)
CIVE 400				

3. Briefly Write About Your Activities (This Week):

Weekday	Date	Attended?	Daily Activity (Focus on civil engineering tasks, projects, and learning experiences)
Sunday		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Monday		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Tuesday		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Wednesday		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Thursday		<input type="checkbox"/> Yes <input type="checkbox"/> No	

4. Company Supervisor Evaluation

Assessment of Student Performance (This Week):

Excellent (5) Very Good (4) Good (3) Satisfactory (2) Non Satisfactory (1)

Comments and Suggestions to Enhance Trainee's Performance:

Training Supervisor	Signature	Date	Company Seal

Note: This form is designed for 8-week summer internship training program for Civil Engineering students. Please ensure all sections are completed before submission.