Exams and Assessments Policy

Form #	AA-108-F5	**Revision #**	02
Accessibility level	A	**Effective date**	20 Jan 2021

Admission and Registration Office   دائرة القبول والتسجيل

Incomplete Grade Approval Form
تحويل درجة مقرر إلى غير مكتمل

Student's Name :		ID # :
College :		Major :
Course code & Number :		Title :
Term :		Year :

Current accumulative course grade:

Reason's for Incomplete:

Course Instructor:	Signature:	Date:

Recommendation of the College Academic Committee: ☐ **Approve**   ☐ **Disapprove**

Signature   Date:

Department Chairperson: ☐ **Approve**   ☐ **Disapprove**

Signature: Date:

College Dean: ☐ **Approve**   ☐ **Disapprove**

Signature: Date:

Office of Admissions and Registration

Name:

Signature: Date:

➢ *Original: Student's file*