

ILOs Development Policy

Guideline #	AA-200-G02	Revision #	02
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Program and Course Learning Outcomes Assessment Plans

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1. Program Details:

College:	Program:
Year Established:	No. of Students:
No. of Faculty Members:	No. of Credit Hours:

2. Program Learning Outcomes Assessment Plan

2.1. General Guidelines

A. Schedule for Assessing Learning Outcomes:

- 1.1 List all the learning outcomes for the program.
- 1.2 Indicate which assessment measure will be used in each annual cycle. Note: At least one outcome should be assessed in every cycle.

B. Assessment measure(s):

For each learning outcome, describe the assignment, exam, survey, project, etc. used to assess whether students have achieved the learning outcome. If the measure uses a sample, describe the sampling procedure.

C. Threshold for success:

For each assessment measure, list the minimum percentage of students who must perform at a defined level on the assessment measure in order to indicate the outcomes have been adequately achieved. The program faculty should determine what is adequate.

D. Data collected:

For each assessment measure used in this cycle, report the data collected.

E. Analysis of data:

For each assessment measure used in this cycle, describe the program's analysis of the data collected and what they indicate about student attainment of the outcome.

F. Improvements based on analysis:

Based on the analysis, describe the actions the program has taken or will take to improve student attainment of the learning outcome.

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2.2. Steps:

A. Program's Mission, Objectives and Graduate Attributes

Program Mission	
Program Objectives	
Program Graduate Attributes	

B. Program Learning Outcomes

Knowledge and Understanding	
K1	
K2	
K3	
Skills	
S1	
S2	
S3	
Values	
V1	
V2	
V3	

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C. Program Learning Outcomes Mapping Matrix

Course Code & No.	Program Learning Outcomes														
	Knowledge and Understanding						Skills					Values			
	K1	K2	K3	K4	K5	K6	S1	S2	S3	S4	S5	V1	V2	V3	V4
SOCS101					I			I				I	I	I	I
ARAB101			I			I		I				I	I		I
ARAB201			P			I,P	P	I,P		P		I,P	P	P	P
SOCS201					I,P			P		P		I,P	P		
SOCS202					M					P		I,P	P	P	P
ENGL101		I	I			I	I	I	I	I		I	I		I
ENGL102		I	I			I	I	I, P		I		I	I,P		I

D. Aggregate students' achievement with regard to those courses contributing to each PLO

Program Learning Outcomes	Courses contributing to PLOs (Mention Course Codes)*	CLOs (Mention CLOs Number contributing to the PLO)	Average marks Obtained by students related to CLO (i.e. accumulate marks obtained by the students from each methods of assessment)	Total Percentage of Marks obtained related to each Course (sum up marks scored by students on each CLO)	Overall percentage obtained by the students related to PLO (Sum up percentage of marks scored by the students related to each course to get total grade for this PLO)
K 1.1	ENGL 231	CLO1		CLO1 + CLO5	Aggregation of total marks obtained by the students with regard to all the courses to obtain a value for this PLO (expressed in percentage)
		CLO5			
	ENGL 328	CLO4		CLO4 + CLO8	
		CLO8			
	ENGL 431	CLO2		CLO2 + CLO7 (Example)	
		CLO7			
	ENGL 437	CLO3		CLO3 + CLO6	
		CLO6			
S 2.1	ENGL 231 (Example)	CLO1		CLO1 + CLO5 (Example)	Aggregation of total marks obtained by the students with regard to all the courses to obtain a value for this PLO (expressed in percentage)
		CLO5			
	ENGL 328 (Example)	CLO4		CLO4 + CLO8 (Example)	
		CLO8			
	ENGL 431 (Example)	CLO2		CLO2 + CLO7 (Example)	
		CLO7			
	ENGL 328 (Example)	CLO3		CLO3 + CLO6 (Example)	
		CLO6			
V 3.1	ENGL 231 (Example)			CLO1 + CLO5 (Example)	Aggregation of total marks obtained by the students with regard to all the courses to obtain a value for this PLO (expressed in percentage)
	ENGL 328 (Example)			CLO4 + CLO8 (Example)	
	ENGL 431 (Example)			CLO2 + CLO7 (Example)	

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E. PLOs Measurement Time Plan

College:		Program:		
PLO-Code	The Evaluation Period	Direct Measurement Methods	Indirect Measurement Methods	Performance Target

F. Program Learning Outcomes Assessment Results

#	Program Learning Outcomes	Assessment Methods (Direct and Indirect)	Performance Target	Results
Knowledge and Understanding				
K1				
K2				
K3				
K4				
K..				
Skills				
S1				
S2				
S3				
S4				
S..				
Values				
V1				
V2				
V3				
V4				
V..				
Comments on the Program Learning Outcome Assessment results:				

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G. Analysis of Program Learning Outcomes Assessment

(Areas of strengths and weaknesses, Areas for Improvement, and priorities for improvement)

Strengths :

Areas for Improvement:

Priorities for Improvement:

H. Improvement plan for Learning Outcomes

No.	Priorities for Improvement	Actions	Action Responsibility	Date		Achievement Indicators	Target Benchmark
				Start	End		
1							
2							
3							
4							
5							
6							

Name & Signature of Program Coordinator	Name & Signature of the Chair
Date:	Date:
Name & Signature of Program College Dean	
	Date:

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3. Course Learning Outcomes Assessment Plan

3.1. General Guidelines

A. Schedule for Assessing Learning Outcomes:

- 1.3 List all the learning outcomes for the course to be assessed.
- 1.4 Indicate which assessment measure will be used in each annual cycle. Note: At least one course should be assessed in every cycle.

B. Assessment measure(s):

For each learning outcome, describe the assignment, exam, survey, project, etc. used to assess whether students have achieved the learning outcome. If the measure uses a sample, describe the sampling procedure.

C. Threshold for success:

For each assessment measure, list the minimum percentage of students who must perform at a defined level on the assessment measure in order to indicate the outcomes has been adequately achieved. The program faculty should determine what is adequate.

D. Data collected:

For each assessment measure used in this cycle, report the data collected.

E. Data Analysis:

For each assessment measure used in this cycle, describe the course's analysis of the data collected and what they indicate about student attainment of the outcome.

F. Improvements based on analysis:

Based on the analysis, describe the actions the program has taken or will take to improve student attainment of the learning outcome.

3.2. Steps

A. Course Learning Outcomes Assessment Matrix (for each course).

Domain	LO No.	Learning Outcomes (LOs)	Assessment Tools	Marks	Total
Knowledge	1.1		Quiz 1		
			Quiz 2		
			Assignment		
			Exam 1		
			Exam 2		
			Final Exam		
Cognitive Skills	2.1		Quiz 1		
			Exam 1		
			Exam 2		

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			Project		
			Final Exam		
Values	3.1		Oral/Written communication		
			Rubrics		
Total					100

B. Measure Students Achievement of Course Learning Outcomes (for each course).

Learning Domain		Knowledge						Skill						Value
Learning Outcome		1.1						2.1						3.1
No.	Student Name	Assessment Tool												
		Quiz 1	Quiz 2	Presentation	First Exam	Second Exam	Final	Quiz 1	Quiz 2	Presentation	Mid	Project	Final	Class Participation, Teamwork, professional ethics
		Total marks allocated for this domain (based on table 1) X Total No. of student												
1														
2														
3														
4														
5														
6														
7														
8														
	Total mark of each item													
	Total mark of each LO	(Total marks obtained by the Students divided by total marks allocated for this domain) X 100						(Total marks obtained by the Students divided by total marks allocated for this domain) X 100						
	Percentage													

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C. Results of Course Learning Outcome Assessment per Each Domain of Learning

Domain	CLO No.	Course Outcomes	Achievement (Expressed in %)	Analysis	Action Plan
Knowledge					
Cognitive					
Values					

D. Analysis of Course Learning Outcomes Assessment

(Areas of strengths and weaknesses, Areas for Improvement, and priorities for improvement)

Strengths :

Areas for Improvement:

Priorities for Improvement:

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E. Improvement plan for Course Learning Outcomes

No.	Priorities for Improvement	Actions	Action Responsibility	Date		Achievement Indicators	Target Benchmark
				Start	End		
1							
2							
3							
4							
5							
6							

Name & Signature of Program Coordinator	Name & Signature of the Chair
Date:	Date:
Name & Signature of Program College Dean	
	Date: