

Community Service Policy

Policy Code:	CS-100-1
Policy Name:	Community Service Policy
Handler:	Consultative Center for Studies and Community Service (CCSCS)
Date Created:	January 2025
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Approved by:	Board of Trustees
Date of Approval:	May 7, 2025

1. Overview

Fahad Bin Sultan University (FBSU) is committed to fostering societal development through meaningful community engagement. Aligned with its vision and mission, this policy establishes a framework for voluntary, non-profit initiatives that leverage the skills of FBSU students, faculty, and staff to address societal needs while promoting personal growth, civic responsibility, and experiential learning.

2. Policy Objectives

- **Enhance Civic and Social Development:** Cultivate ethical leadership and social responsibility among participants.
- **Strengthen Community Partnerships:** Collaborate with local organizations, government agencies, and cultural institutions to address societal challenges.
- **Promote Experiential Learning:** Provide practical opportunities for students and staff to apply academic expertise in real-world contexts.

3. Scope and Definitions

- Community Service: Voluntary, non-compensated activities that generate social, cultural, or educational benefits for external communities.
- External Community: Groups outside FBSU, including local neighborhoods, regional populations, or national stakeholders in Saudi Arabia.
- Participants: FBSU students, faculty, and staff engaged in initiatives organized by the Consultative Center for Studies and Community Service (CCSCS).

4. Core Principles

- Alignment with institutional goals: All activities must align with departmental or college strategic plans and FBSU's broader mission.
- Sustainability and Reciprocity: Prioritize partnerships that ensure long-term mutual benefits for the university and community.
- Inclusivity and Equity: Rotate participation opportunities to ensure broad involvement across departments.
- The student, faculty or staff can receive no monetary compensation or academic credit for the service.

5. Implementation Process

5.1 Activity Proposal and Approval

- Departments submit proposals to CCSCS, detailing alignment with strategic plans and societal needs.
- Proposals must comply with university policies and CCSCS criteria.

5.2 Resource Allocation

- Approved activities receive logistical and human resource support.
- Priority is given to departmental Community Service Committees, though all stakeholders may participate.

5.3 Execution and Monitoring:

- Activities are scheduled to maximize impact and participant engagement.
- Progress is tracked, and outcomes are evaluated for continuous improvement.

6. Guidelines for Participants

- **Compensation:** No monetary rewards or academic credit will be provided for service.
- **Conduct:** Participants must adhere to FBSU's code of ethics and represent the university professionally.
- **Reporting:** Departments submit annual Community Service Reports to CCSCS, highlighting achievements, challenges, and best practices.

7. Roles and Responsibilities

The Consultative Center for Studies and Community Service (CCSCS) is responsible for overseeing policy compliance, fostering partnerships, and coordinating related activities. Academic departments and colleges are tasked with designing initiatives, allocating appropriate resources, and ensuring these efforts align with FBSU's broader institutional goals. Participants, including students, faculty, and staff, are expected to engage actively in these initiatives, uphold the university's core values, and contribute meaningfully to achieving measurable societal impact.